

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF HISTORIC RESOURCES

STATE HISTORIC REHABILITATION TAX CREDIT PROGRAM
HISTORIC PRESERVATION CERTIFICATION APPLICATION

BILLING STATEMENT

To cover costs associated with the processing of Part 2 and Part 3 of the State Tax Credit Application, fees are charged in accordance with the fee schedule included below. These fees cover the cost of processing the state application only, and will not be applied to the cost of processing the federal government's National Park Service Historic Preservation Certification Application.

Please note that review of the application will begin only when valid payment for processing fees is received.

Name of property: _____

Address of property: Street _____
City _____ County _____ State VA Zip _____

Estimated cost of rehabilitation: _____

Project contact: Name _____
Street _____ City _____
State _____ Zip _____ Daytime Telephone Number _____

Owner: Name _____
Organization _____
Social Security or Taxpayer Identification Number _____
Street _____ City _____
State _____ Zip _____ Daytime Telephone Number _____

Part 2 Review Fees:

Choose the processing fee that corresponds to the estimated cost of rehabilitation. Upon completion of the project, fees charged will be adjusted as necessary, depending upon the actual cost of rehabilitation.

ESTIMATED COST	PART 2 REVIEW FEE
Less than \$100,000.....	\$250
\$100,000 to \$249,999.....	\$500
\$250,000 to \$499,999.....	\$1,000
\$500,000 to \$999,999.....	\$2,000
\$1,000,000 to \$1,999,999.....	\$4,000
\$2,000,000 to \$3,499,999.....	\$5,000
\$3,500,000 to \$4,999,999.....	\$7,000
\$5,000,000 and above.....	\$8,000

Part 3 Review Fees:

If the actual costs exceed the estimated costs upon which a Part 2 fee was previously paid, please adjust accordingly. If the actual costs are less than the estimated costs upon which a Part 2 fee was previously paid, please indicate so that we may issue a refund.

ACTUAL COST	PART 3 REVIEW FEE
Less than \$100,000.....	\$250
\$100,000 to \$249,999.....	\$500
\$250,000 to \$499,999.....	\$1,000
\$500,000 to \$999,999.....	\$2,000
\$1,000,000 to \$1,999,999.....	\$4,000
\$2,000,000 to \$3,499,999.....	\$5,000
\$3,500,000 to \$4,999,999.....	\$7,000
\$5,000,000 and above.....	\$8,000

Expedited Review Fees:

Upon request, if the current workload at the department permits, the department may review complete, fully documented applications within five business days. The director reserves the right to refuse requests for expedited review if the current workload at the department so warrants.

ACTUAL COST	EXPEDITED REVIEW FEE
Less than \$100,000.....	\$500
\$100,000 to \$249,999.....	\$1,000
\$250,000 to \$499,999.....	\$2,000
\$500,000 to \$999,999.....	\$4,000
\$1,000,000 to \$1,999,999.....	\$8,000
\$2,000,000 to \$3,499,999.....	\$10,000
\$3,500,000 to \$4,999,999.....	\$14,000
\$5,000,000 and above.....	\$16,000

Send your fee payment with this form to:

Tax Credit Division
Virginia Department of Historic Resources
2801 Kensington Avenue
Richmond, Virginia 23221

Note:

Please indicate whether you are sending Part 2 or Part 3 review fee. Checks should be made out to Virginia Department of Historic Resources.

- Review fees may be claimed as an eligible expense.